

CITY OF DUNWOODY
August 8, 2011
CITY COUNCIL MEETING MINUTES

The Mayor and Council of the City of Dunwoody held a City Council Meeting August 8, 2011 at 7:00 PM. The meeting was held in the City of Dunwoody City Hall, 41 Perimeter Center East, Suite 103, Dunwoody, Georgia 30346. Present for the meeting were the following:

Voting Members: Wright, Mayor
 Heneghan, Council Member
 Ross, Council Member
 Wittenstein, Council Member
 Thompson, Council Member

Also Present: City Manager Warren Hutmacher
 City Clerk Sharon Lowery
 City Attorney Brian Anderson
 Assistant City Attorney Lenny Felgin
 Finance Director Chris Pike
 Community Development Director Michael Tuller
 Public Works Director Michael Smith
 Deputy Director of Public Works Carl Carver
 Parks and Recreation Manager Brent Walker
 Assistant to the City Manager Kimberly Greer

CALL TO ORDER:

Mayor Wright called the meeting to order.

ROLL CALL:

INVOCATION:

Led by Council Member Ross.

PLEDGE OF ALLEGIANCE:

Led by Council Member Thompson.

MAYOR AND COUNCIL COMMENTS:

Mayor Wright congratulated Chief of Police Billy Grogan and the Dunwoody Police Department for sponsoring a National Night Out last Tuesday in which the Dunwoody Police Department met and greeted the public.

Council Member Thompson reported that the City is paving roads within the City today.

Council Member Wittenstein said he attended the Dunwoody Police Department's annual banquet for the Dunwoody Police Explorers a couple of weeks ago, and said that the Dunwoody Police Explorers are an impressive group of young men and women. Council Member Wittenstein commended the Dunwoody Police Department for the program's success.

Council Member Ross congratulated PTA parents who worked to install picnic benches and waste containers at Dunwoody High School. He reported that the Audit Committee met this afternoon and was presented with a report from the City's internal auditor. Council Member Ross said that three recommendations that the Audit Committee makes are: 1) establish an internal auditor line; 2) have management formally attest to a process similar to what Sarbanes Oxley does in the private sector; and, 3) have City Attorney Brian Anderson and Finance Director Chris Pike put together a checklist of standards for all the City's contracts and present this checklist to the internal auditor.

MINUTES:

APPROVAL OF MEETING AGENDA (add or remove items from agenda):

Mayor Wright recommended that Item M1 (Discussion of E-911) under New Business be moved to Item M9 under New Business, as it is the newest item on the agenda.

Council Member Ross said he had no objection to this change being made to the agenda.

PUBLIC COMMENT:

Gerri Penn - voiced concern regarding the crosswalk at Tilly Mill.

Bob Dallas - said he has had a chance to look at Complete Streets as a member of the Governor's Office of Highway Safety, and encouraged Council to get the best value out of the streets.

CONSENT AGENDA:

There was none.

ORGANIZATIONAL AND PROCEDURAL ITEMS:

There were none.

REPORTS AND PRESENTATIONS:

Financial Reports Through June 30, 2011. (Chris Pike)

Finance Director Chris Pike presented financial reports for the period through June 30, 2011. He reported that revenues are at 106% of budget, and departments are holding their expenses in check. Mr. Pike said that staff believes that the City will meet revenue projections for property taxes.

City Manager Warren Hutmacher said staff expects to publish the City's complete check register in about a month.

Finance Director Chris Pike said that Mike Dendinger's and Council Member Ross' terms on the Audit Committee will expire in October, and the Chairman will reach out to them to ask if they would like to extend their terms for another four years. Mr. Pike gave an update on the bond counsel RFP; he said that three firms were shortlisted and ranked, and City Attorney Brian Anderson will make a recommendation to Council at the August 22, 2011 City Council Meeting for appointment of bond counsel.

UNFINISHED BUSINESS:

There was none.

NEW BUSINESS (WORK SESSION ITEMS):

Discussion of E-911. (Danny Ross)

Council Member Ross presented this matter, and presented a white paper on "Insurance Services Organization: How It Works and the Impact on Insurance Rates." He reported that the City received notification last week that the Cad-to-Cad was not going to occur by October 3rd, voiced concern regarding a one button transfer, and recommended that the City move forward with the contract but defer the implementation for 90 days until the Cad-to-Cad is operational. Council Member Ross said the City should have a comprehensive public safety plan.

Mayor Wright said that Council needs to decide, as a Council, for those who are on the other side of a positive vote, whether they can continuously bring up items.

Impact Fee Kick-Off Briefing by Ross + Associates. (Michael Tuller)

Bill Ross, Vice President of Ross + Associates, gave an overview of the impact fee process.

Mayor Wright stated for the record that Bill Ross of Ross + Associates is not related to Council Member Ross.

Mayor Wright asked each Council Member to send him the name of one nominee for the advisory committee for impact fees.

Discussion of Contract Award for RFP 11-04: Comprehensive Update to City Zoning Ordinance and Land Development Ordinance. (Michael Tuller)

Community Development Director Michael Tuller presented this matter. He reported that four firms were shortlisted out of the twelve firms that submitted bids, and interviews were held. Mr. Tuller said the firm of Duncan|Associates seemed most appropriate, and the City is in the final phases of negotiations with Duncan|Associates. Mr. Tuller anticipates making a recommendation for contract award at the August 22, 2011 City Council Meeting.

Discussion Complete Streets Policy. (Michael Smith)

Public Works Director Michael Smith presented this matter. Mr. Smith said that the City's Comprehensive Transportation Plan recommends adoption of such a policy, and the Sustainability Commission has been working on it as part of their next level of certification. Mr. Smith said that with this policy, consideration will be given to all users of the public right-of-way, not just automobiles. Mr. Smith said staff recommends adoption of this policy at the August 22, 2011 City Council Meeting.

Discussion of Tilly Mill Crosswalk. (Michael Smith)

Public Works Director Michael Smith gave an update on this matter as a follow up to the discussion in the July City Council Meeting. Mr. Smith had a company do pedestrian

counts between Laurel Wood and Stonington. He said the criteria for installing a crosswalk is 20 crossings per hour, and there were 13 crossings throughout the period from morning to night along the entire corridor. Mr. Smith said that staff has some concerns about putting a crosswalk at Binghamton Drive; staff recommends that if a crosswalk is to be placed in that area, that it be placed at Stonington.

Council Member Heneghan said he would like to consider that crosswalk at Stonington.

Mayor Wright asked Council Member Heneghan to bring a visual for Council to look at for the next meeting.

Discussion of Stonington Drive Storm Drain Replacement Project. (Carl Carver)

Deputy Director of Public Works Carl Carver presented this matter. He said that the City is using capital reserves for this project. City Manager Warren Hutmacher said the cost of the project exceeds \$50,000.00, so that is why staff is bringing this before Council.

Discussion of ITB 11-32 for North DeKalb Cultural Arts Center Security System. (Brent Walker)

Parks and Recreation Manager Brent Walker presented this matter. He said staff will bring a recommendation for award of contract to Council at the August 22, 2011 meeting. Mr. Walker said the City had seven qualifying bidders that responded, and they are all comparable. He said the cost for this card swipe security system is approximately \$60,000.00, and would replace security officers.

City Manager Warren Hutmacher said the City is currently spending \$45,000.00 a year for a security guard to open and close the doors, and said with the new system, the City would recoup the cost of the system in one and one-half years.

Discussion of Purchase of Property Located at 4000 Dunwoody Park Drive. (Warren Hutmacher)

City Manager Warren Hutmacher presented this matter. He said staff will be bringing this item to Council again at the August 22, 2011 City Council Meeting for authorization for the Mayor to sign closing documents. Mr. Hutmacher said the purchase price for the property is \$5,000,000.00, and the property was appraised at \$6,500,000.00. Mr. Hutmacher said the City will finance the property at a 2.34% interest rate for cash flow purposes.

OTHER BUSINESS:

There was none.

INITIATION OF TEXT AMENDMENTS:

PUBLIC COMMENT:

There was none.

MAYOR AND COUNCIL CLOSING COMMENTS:

There were none.

EXECUTIVE SESSION:

Mayor Wright motioned to break for Executive Session for purposes of real estate and legal discussions. Council Member Wittenstein seconded. The motion was voted and carried unanimously (5 - 0).

The meeting reconvened.

Council Member Ross motioned to amend the agenda to add an initiation of a text amendment. Mayor Wright seconded. The motion was voted and carried (4-1) with Council Member Heneghan voting against the motion.

Council Member Ross requested that staff investigate best practices and modify Chapter 27 and other areas of section 27.185(3) for R-100 as it relates to home occupation involving customer contact.

ADJOURNMENT:

Council Member Ross motioned to adjourn. Council Member Wittenstein seconded. The motion was voted and carried unanimously (5-0).